

The University of the State of New York
THE STATE EDUCATION DEPARTMENT
Grants Finance, Rm. 510W EB
Albany, New York 12234

**FINAL EXPENDITURE REPORT FOR A
FEDERAL OR STATE PROJECT
FS-10-F Long Form (03/15)**

= Required Field

Local Agency Information

Funding Source: CRRSA ACT - ESSER 2

Report Prepared By: Brianne Kirchoff

Agency Name: Alexandria Central School District

Mailing Address: 34 Bolton Avenue

Street

Alexandria Bay

NY

13607

City

State

Zip Code

Telephone # of Report Preparer: 315-482-9971 x2082

County: Jefferson

E-mail Address: bdurham@acsghosts.org

INSTRUCTIONS

- For State grants, final expenditure reports are generally due within 30 days after the grant's end date. Reports for federal projects are generally due within 90 days after the grant's end date. See the Grant Award Notice to verify the due date. However, the Department program office may impose an earlier due date.
- Agencies should use only the FS-10-F Long Form to report actual project expenditures.
- Agencies must maintain complete and accurate records and may be requested to provide additional detail to support reported expenditures.
- All encumbrances must have taken place within the grant's approved funding dates, which can be found on the FS-10 or FS-20 budget form and on the Grant Award Notice.
- The Chief Administrator's Certification on the Final Summary page must be signed by the agency's Chief Administrative Officer or properly authorized designee.
- Submit one report with original signature and one copy directly to Grants Finance, New York State Education Department, Room 510W EB, Albany, NY 12234.
- For special legislative projects, submit one report with original signature and two copies, along with a final program narrative report.
- For additional information, please refer to Fiscal Guidelines for Federal and State Grants at <http://www.oms.nysed.gov/cafe/guidance/>.

SALARIES FOR PROFESSIONAL STAFF			
Subtotal - Code 15			\$120,499
Name	Position Title	Beginning and End Dates of Work	Salary Paid
Michele Carr	Summer School Teacher	07/01/21 - 08/31/21	\$1,375
Mary-Katherine Cole	Summer School Teacher	07/01/21 - 08/31/21	\$1,375
Madison Forcione	Summer School Teacher	07/01/21 - 08/31/21	\$1,275
Chelsea Foster	Summer School Teacher	07/01/21 - 08/31/21	\$1,375
Denise Haddock	Summer School Teacher	07/01/21 - 08/31/21	\$1,450
Hollie Heath	Summer School Teacher	07/01/21 - 08/31/21	\$1,275
Julie Henry	Summer School Teacher	07/01/21 - 08/31/21	\$1,375
Kimberly Ingerson	Summer School Teacher	07/01/21 - 08/31/21	\$1,275
Estee Kahrs	Summer School Teacher	07/01/21 - 08/31/21	\$1,375
Elizabeth Livingston	Summer School Teacher	07/01/21 - 08/31/21	\$1,375
Teresa Lowe	Summer School Teacher	07/01/21 - 08/31/21	\$1,375
Lorelei Peguerra	Summer School Teacher	07/01/21 - 08/31/21	\$1,200
Angela Sinkbeil	Summer School Teacher	07/01/21 - 08/31/21	\$1,375
Dawn Vancour	Summer School Teacher	07/01/21 - 08/31/21	\$1,375
Kerri Weldon	Summer School Teacher	07/01/21 - 08/31/21	\$1,425
Kathryn Durand	School Counselor	09/01/21 - 06/30/22	\$24,622
Michelle Mourino	School Counselor	07/01/21 - 06/30/22	\$53,000
Andrea Miller	School Psychologist	07/01/21 - 06/30/22	\$22,602

PURCHASED SERVICES			
Subtotal - Code 40			\$37,711
Encumbrance Date	Provider of Service	Check or Journal Entry #	Amount Expended
11/10/22	Bette & Cring LLC	3713	\$21,913
12/15/22	Facilities Equipment and Services Inc		\$8,400
3/3/22	CPI	596	\$3,699
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SUPPLIES AND MATERIALS			
Subtotal - Code 45			\$115,121
Purchase Order Date	Vendor	Check or Journal Entry #	Amount Expended
12/15/22	Facilities Equipment and Services Inc		\$83,994
7/28/21	CDW-G	3683	\$3,184
8/10/21	Evolve Inc	3684	\$3,740
9/2/21	Advanced Business Systems	3687	\$712
10/19/21	First National Bank of Omaha	271	\$5,191
12/1/21	CDW-G	3693	\$2,500
12/17/21	CDW-G	3694	\$15,800

Employee Benefits

Subtotal - Code 80			\$1,107
Benefit	Salaries (from codes 15 and 16)	Rate	Amount Expended
Teacher Retirement			
Employee Retirement			
Other Retirement			
Social Security		0.0765	\$1,107
Worker's Compensation			
Unemployment Insurance			
Health Insurance			
Other(Identify)			

MINOR REMODELING			
Subtotal - Code 30			\$102,148
Purchase Order Date Or Dates of Service	Provider of Service	Check or Journal Entry #	Amount Expended
07/01/22	Watson Electric	3706	\$102,148

EQUIPMENT			
Subtotal - Code 20			\$24,514
Purchase Order Date	Vendor	Check or Journal Entry #	Amount Expended
10/19/21	Advanced Custodial Equipment	268	\$10,115
9/2/21	Advanced Business Systems	3687	\$13,687
12/1/21	Advanced Business Systems	3692	\$712

FINAL EXPENDITURE SUMMARY

SUBTOTAL	CODE	PROJECT COSTS
Professional Salaries	15	\$120,499
Support Staff Salaries	16	
Purchased Services	40	\$37,711
Supplies and Materials	45	\$115,121
Travel Expenses	46	
Employee Benefits	80	\$1,107
Indirect Cost	90	
BOCES Services	49	
Minor Remodeling	30	\$102,148
Equipment	20	\$24,514
Grand Total		\$401,100

<u>LOCAL AGENCY INFORMATION</u>			
Agency Code:	220202040000		
Project #:	5891-21-1160		
Contract #:			
Agency Name:	Alexandria Central School District		
Funding Dates:	3/13/2020	TO	9/30/2023
Approved Budget Total:	\$ 401,100		

CHIEF ADMINISTRATOR'S CERTIFICATION
 By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal (or State) award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil, or administrative penalties for fraud, false statements, false claims, or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).

10/3/23 

Date Signature

Name and Title of Chief Administrative Officer

FOR DEPARTMENT USE ONLY

<u>Fiscal Year</u>	<u>Amt Expended</u>	<u>Final Payment</u>	<u>Line #</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
Voucher #		Final Payment	

Finance: Logged _____ Approved _____ MIR _____

